

Forklift Operator's Daily Checklist

(Complete Before the Start of Each Shift)

DATE	SITE	GAS / CHARGE LEVEL	FORKLIFT#
LOAD CAPACITY LOAD	WALK AROUND & PLATFORM INSPECTION		HOUR METER
OPERATOR NAME		OPERATOR SIGNATURE	

CHECK ANY DEFECTIVE ITEM WITH AN **X** AND GIVE DETAILS BELOW

ACCELERATOR	HOUR METER
ALARMS	HYDRAULIC CONTROLS
BATTERY CONNECTOR	LIGHTS – HEAD AND TAIL
BATTERY – DISCHARGE INDICATOR	LIGHTS – WARNING
BELTS	MAST
BRAKES – PARKING	OIL LEAKS
BRAKES – SERVICE	OIL PRESSURE
CABLES	OVERHEAD GUARD
ENGINE OIL LIGHT	RADIATOR LEVEL
FORKS	SAFETY EQUIPMENT
FUEL LEVEL	STEERING
GAUGES	TIRES
HORN	UNUSUAL NOISES
HOSES	OTHER

DETAILS: _____
